



**MALAWI MILLENNIUM DEVELOPMENT TRUST (MMD)**

DESIGN OF MAIN ROAD PERIODIC MAINTENANCE PLUS OPTION FOR  
SUPERVISION (REF# MMD 3014)

BRIEF NOTES TAKEN AT PRE-PROPOSAL CONFERENCE

HELD ONLINE AND HOSTED BY MMD ON MONDAY, 7<sup>TH</sup> AUGUST 2023

AT 3.00 PM (2.00 PM GMT)

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**A. Present**

MALAWI MILLENNIUM DEVELOPMENT TRUST (MMD)

1. Thenford Mchenga, Interim Procurement Director (IPD) - Chairperson
2. McDonald Banda, Transport & Marketing Linkages Specialist (Online)
3. Chris Chalira, IT & MIS Specialist

PROCUREMENT AGENT (PA) -MALAWI

4. Kwadwo Osei-Asante, Ag. Proc. Agent Manager, Charles Kendall & Partners (CKP)
5. Kwasi Ansu-Tutu, Senior Procurement Specialist, CKP
6. Merolind Osmanaj, Senior Procurement Specialist, CKP
7. Michael Fossa, Junior Procurement Specialist, CKP

MILLENNIUM CHALLENGE CORPORATION (MCC)

8. Kuntembwe Pacharo, DCO /AFR/LES

PARTICIPANTS

9. Julius M Munthali (Guest)
10. Alex Msuku (Guest)
11. Adam Andreski (Mott Macdonald)
12. Andrew Coleman (Mott Macdonald)
13. Phil Hasluck (Mott Macdonald)
14. Denis PCL (Guest)
15. Forgive Kanyoza (Pamodzi Consulting)
16. Geoffrey Kenneth (Advanced Engineering Solutions)
17. Hanish Saklan (LEA Associates)
18. Jephthar Chagunda (Pamodzi Consulting)
19. Julius Mutha (Guest)
20. Linda Gondwe (Guest)
21. Thomas Ndeda (Jatula Associates)

## **1. Opening Remarks**

The Conference was chaired by the Interim Procurement Director (IPD) of MMD who represented the Chief Executive officer (CEO). Opening the Conference, the IPD welcomed all participants at 3.16 pm, and further introduced participants of the MMD. The IPD also requested for self-introduction of participants online, which was done.

The IPD said the aim of the Conference was to highlight important issues regarding the request for proposals (RFP) and to clarify any issues that prospective Bidders may have.

## **2. Presentations**

### **2.1 Technical Aspects of the Request for Proposal (RFP)**

The Transport & Marketing Linkages (TML) Specialist of MMD, in his presentation provided the overview of the Accelerated Growth Corridor (AGC) Project and introduced the Design of Main Road Periodic Maintenance assignment as one of the main components of the AGC Project under the Malawi Compact.

In brief, the TML said that the targeted road for periodic maintenance is the Golomoti – Chantulo - Monkey Bay Turnoff section of the M10 road which is approximately 57 km long. This road connects to the M5, the Golomoti - Dedza Road and the Monkey Bay - Mangochi Road that are in good/fair condition. The M5 leads to Blantyre. The Golomoti - Dedza Road leads to the capital city Lilongwe. The Monkey Bay - Mangochi Road leads to the district capital Mangochi and then to Liwonde, Zomba and Blantyre; the location of the Golomoti-Chantulo-Monkey Bay Turnoff section.

In addition to engineering designs, the TML said that the selected Consultant will assist with preparation of Drawings, bills of quantities etc. assist with procurement of contractors and undertake the supervision of the selected works.

Details are provided in the Terms of Reference (TOR) at Section V of the RFP.

### **2.2 Procurement Presentation on the RFP**

The Procurement Agent made a presentation on the procurement aspects of the RFP with a brief outline as follows which Applicants/Consultants should look out for:

- The Specific Procurement Notice (SPN),
- The contents of the RFP,
- The Evaluation Process and
- The Submission Process.

Consultants were urged to carefully read the RFP and note, the following:

- (1) The Deadlines for Clarification Request, Clarification Responses and Proposal Submission,
- (2) Basis for Rejection of Proposals,
- (3) Scoring Methodology,
- (4) The electronic Submission process, and
- (5) Common pitfalls encountered by Consultants.

All the Presentations made at the Pre-Proposal Conference for the Design of Main Road Periodic Maintenance plus Option for Supervision are provided as follows:

- Dropbox: using the following link:  
<https://www.dropbox.com/sh/ci1ur460n6jx05v/AADyGwXiS7SIM9mTtfGz2UROa?dl=0>
- MMD Website: Can visit the MMD website at <https://www.mmd-malawi.org> to obtain the documents.

### **3. Questions and Answers (Q&A)**

Participants were asked to put their Questions in clarification request and in writing in order to receive formal Answers at the deadline for Responses to Clarifications. Questions asked at the Meeting were requested to be followed up in writing for attention.

### **4. Closing**

The Interim Procurement Director thanked all participants for their attendance and urged those who want to submit Proposals not to wait too late in the day to avoid disappointments, should there be technical glitch in the electronic submission process.

The Conference closed at 4.20 pm.