



## **Malawi Millennium Development Trust (MMD)**

### **SPECIFIC PROCUREMENT NOTICE (SPN)**

Country	<b>Malawi</b>
Project Name	<b>MCA-Malawi II Compact Program</b>
Procurement Title	<b>Recruitment of Technical Evaluation Panel Members for the Evaluation of Proposals of MMD Procurements for the Increased Land Productivity Project (the “Land Project”)</b>
Procurement Ref. Number	<b>MMD 3020</b>
Type of Procurement	<b>Consulting Services (Individual Consultants)</b>
Employer	<b>Malawi Millennium Development Trust (MMD)</b>
Publication Date	<b>01 August 2023</b>
Submission Deadline	<b>3:00 PM (Malawi time), on 15 August 2023</b>

1. A Compact Development Funding (CDF) Grant Agreement dated May 22, 2020, as amended or otherwise modified from time to time (the “CDF Agreement”) pursuant to which Millennium Challenge Corporation (MCC) agreed to provide a grant of up to US\$11,650,000 under the authority of Section 609(g) of the Millennium Challenge Act of 2003, as amended (the “Act”), to facilitate the development of a Compact between the United States of America, acting through MCC, and the Government of Malawi to help accelerate economic growth and poverty reduction in Malawi; and
2. A Compact dated September 28, 2022, as amended or otherwise modified from time to time under which MCC agreed to provide a grant of US\$350,000,000 to the Government of Malawi to support the execution of a number of preparatory activities leading to Entry Into Force of the Compact and thereafter, to fund the implementation of the various activities under the Compact.
3. The compact has three projects: 1) the Accelerated Growth Corridors Project (AGC) will focus on reducing the costs of transport in targeted rural areas; 2) the Increased Land

Productivity Project will focus on improving land services, strengthening conditions for increased investment in land and better functioning land markets, including in Malawi's largest cities; and (3) the American Catalyst Facility for Development Project to facilitate U.S. International Development Finance Corporation (DFC) investment in Malawi to catalyze increased private investment.

4. In addition to these, there are the Monitoring and Evaluation (M&E) and the Program Management & Administration components.
5. MCC requires that all beneficiaries of MCC Funding, including the MCA Entity and any applicants, Bidders, Suppliers, Contractors, Subcontractors, Consultants, and Sub-Consultants under any MCC-funded contracts, observe the highest standards of ethics during the procurement and execution of such contracts. *MCC's Policy on Preventing, Detecting and Remediating Fraud and Corruption in MCC Operations* ("MCC's AFC Policy") is applicable to all procurements and contracts involving MCC Funding and can be found on the MCC website at: <https://www.mcc.gov/resources/doc/policy-fraud-and-corruption>.
6. **Malawi Millennium Development Trust ("MMD")** now invites Applications from eligible Individual Consultants to provide consulting services as **Technical Evaluation Panel (TEP) Members to evaluate proposals that will be submitted in response to the various Requests for Proposals (RFPs) to be issued for the procurements of the Land Project.**

MMD is looking to recruit 3 to 5 Experts per expertise for the evaluation of technical and financial proposals.

Any applicant may apply for one or more expertise. The Applicants will be selected according to the below expertise:

	<b>Area of Expertise</b>
1.	Land Administration and Management Consultant
2.	Land and Property Rights Consultant (Legal)
3.	Public Finance Consultant
4.	Land Economist
5.	Management Information System (MIS) Consultant
6.	Social Behavioral Change (SBC) Consultant
7.	Local Governance Consultant
8.	Property Valuation Consultant
9.	GIS-Consultant
10.	Monitoring and Evaluation Consultant
11.	Economist Consultant

More details are provided in the Terms of Reference of the Request for Application (RFA).

7. **Contract start date, duration, and location.** The level of effort of the assignments is between 5 to 15 working days per procurement, depending on the number of proposals received for the procurements to be evaluated. The Consultant will be awarded a framework agreement. The duration of the contract will be for a period of one year renewable upon satisfactory performance of the Consultant services. MMD will place its orders by issuing a work order according to the Consultant rate indicated in the framework

agreement. The location of the assignment is Lilongwe, Malawi or any other place in Malawi that may be amenable to MMD.

8. **Selection Procedure:** The Consultant will be selected in accordance with the procedures for selection of Individual Consultants set out in the MCC Program Procurement Guidelines which are provided on the MCC website ([www.mcc.gov](http://www.mcc.gov)).
9. The selection process comprises two stages: (a) MMD will evaluate the Applications and select the consultant with the most appropriate CV/qualifications and experience using the criteria provided in Section 5 of the RFA, then (b) the financial offer of the most qualified consultant will be opened. The contract award is subject to negotiations and a price reasonableness analysis. In the resultant contract, the Consultant will be paid only for time worked.
10. A complete set of Request for Applications (RFA) documents, including any clarifications, notices, and/or addenda, can be obtained by interested and eligible consultants. Interested consultants can access the RFA documents using the following Dropbox link: [https://www.dropbox.com/sh/ifje394iv1uj104/AAB\\_-LdOUKhY5wp5S43mKOk-a?dl=0](https://www.dropbox.com/sh/ifje394iv1uj104/AAB_-LdOUKhY5wp5S43mKOk-a?dl=0)

Consultants interested in applying should register their interest by sending a completed registration to the Procurement Agent at [PAMalawi@charleskendall.com](mailto:PAMalawi@charleskendall.com). The subject of the email should be "RFA TEP BANK LAND PROJECT." A copy of the email should also be sent to MMD Interim Procurement Director Thenford Mchenga at [thenford.mchenga@mmd.gov.mw](mailto:thenford.mchenga@mmd.gov.mw). In the email, consultants should provide their full contact details. Registering in this manner ensures that consultants receive updates regarding the RFA.

11. The deadline for submission of Proposals is **3:00 PM (Malawi time), on 15 August 2023**.
12. Please note that Applications shall be **submitted electronically only, using a File Request Link (FRL)**, This is the only acceptable method to submit Applications. Applications submitted by email, email attachment or as hard copy (by hand, post, courier, etc.) shall be rejected.
13. Contact Information:

Attn:	The Procurement Agent – MMD
E-mail:	<a href="mailto:PAMalawi@charleskendall.com">PAMalawi@charleskendall.com</a> and cc <a href="mailto:thenford.mchenga@mmd.gov.mw">thenford.mchenga@mmd.gov.mw</a>