



## VACANCY ANNOUNCEMENTS

### **About Millennium Challenge Account-Malawi II**

The Government of Malawi signed a five-year agreement (“Compact”) with the Millennium Challenge Corporation (“MCC”) to fund specific programs targeted at reducing poverty and stimulating economic growth. MCC is a U.S. government agency focused on assisting countries dedicated to good governance, economic freedom, and investing in people. An Accountable Entity called the Millennium Challenge Account-Malawi II (“MCA-Malawi II”) has been created and designated by the Government of Malawi to implement the Compact.

### **Malawi Compact**

The Compact consists of three projects, namely:

1. The Accelerated Growth Corridors Project (AGC) will focus on reducing transport costs in targeted rural areas. Under the AGC Project, the Road Corridor Improvement (RCI) Activity will target investment in physical upgrades and improvements across different classes of roads within four selected Accelerated Growth Corridors (AGCs) to improve rural access by addressing road conditions and reducing transport costs. The Policy and Institutional Reform and Capacity Building (PIR) Activity will focus on assisting the Government to address policy, legislative, institutional, and funding issues to ensure that road transport in AGC areas is well-maintained and managed.
2. The Increased Land Productivity Project will focus on improving land services, strengthening conditions for increased investment in land and better-functioning land markets through two main activities: the Land Administration Resourcing and Institutions Activity – which will support development, adoption, and implementation of reforms to expand national land-based revenues and address institutional change – and the City Council Land-Based Revenue

Modernization Activity, which will expand coverage and collection of land-based revenues, to increase resources for key services and increase investment in land and finally.

3. The American Catalyst Facility for Development Project will focus on facilitating U.S. International Development Finance Corporation (DFC) investment in Malawi to catalyse increased private investment consistent with Compact objectives and increase the scale and impact of the Compact.

## **1. Health and Safety Specialist**

### **Position Objective**

The Health and Safety Specialist is tasked with supporting the implementation and oversight of health and safety protocols for MCA-Malawi II projects. This role involves ensuring compliance with local and international health and safety standards, promoting a safe work environment, and facilitating training and awareness programs to minimize risks associated with the compact's activities.

### **Duties and Responsibilities**

- Assist in the development and execution of health and safety policies, plans, method statements procedures and programs in alignment with MCA-Malawi II objectives and legal requirements.
- Support the monitoring and evaluation of workplace environments to ensure health and safety compliance across all project sites.
- Contribute to the development and delivery of health and safety training and education programs for employees and contractors.
- Coordinate with project teams to identify health and safety risks and implement preventative measures.
- Assist in incident investigations, reporting, and documentation to ensure accurate record-keeping and compliance with regulatory requirements.
- Work closely with the ESP Manager to develop emergency response plans and procedures.
- Facilitate audits and inspections to ensure adherence to health and safety standards and regulations.
- Support the communication of health and safety protocols to all stakeholders, including employees, contractors, and local communities.
- Assist in the management of health and safety documentation and records for easy access and review.
- Collaborate with other departments to integrate health and safety considerations into project planning and execution.

### **Education**

- Bachelor's degree in occupational health and safety, Environmental Science, Public Health, or related fields.

## **Experience**

- Minimum of three (3) years of experience in health and safety management, preferably within construction, engineering, or related sectors.
- Knowledge of local and international health and safety regulations and standards.
- Experience in conducting risk assessments, audits, and inspections.
- Strong communication skills, both written and oral, and the ability to conduct training sessions.
- Proficiency in using Microsoft Office Suite and health and safety management software.
- Ability to work collaboratively in a multidisciplinary team environment.
- Certification in health and safety management (e.g., OSHA, NEBOSH) is preferred.
- Experience working with international organizations or donors a plus.
- Excellent written and verbal communication skills in English.

## **How to apply**

Applications for these positions should be sent to: [recruitment@mca-malawi2.gov.mw](mailto:recruitment@mca-malawi2.gov.mw)

Applications should be accompanied by the following documents:

1. Curriculum vitae containing detailed work experience.
2. Cover letter confirming interest and availability.
3. Soft copies of education and professional certificates (if available).

The closing date for receiving applications is **11th March 2024**. Please note that only applications received through [recruitment@mca-malawi2.gov.mw](mailto:recruitment@mca-malawi2.gov.mw) will be considered. Any applications received through other channels will not be considered. Only shortlisted applicants will be contacted for interviews. Interested applicants should indicate the position title in the subject line of the email.